

Oglesby Public Library District
Regular Meeting Minutes
September 15, 2025

Convened at the Oglesby Public Library (111 S. Woodland Ave., Oglesby, IL 61348)

1. OPENING OF MEETING

On Monday, September 15, 2025, a quorum was present. The meeting of the Oglesby Public Library District Board of Trustees was called to order at 6:02pm by Joshua Engel, Board President.

2. ROLL CALL

Trustees physically present: Bonnie Claudnic, Joshua Engel, Janet Pearson, Jennifer Porter, Linda Dinges, Sue Van De Wyngaerde, and Natalie Martin

Trustees Absent: None

Library Director: Lynn Sheedy (present)

3. PUBLIC COMMENTS

There were no public comments

4. APPROVAL OF MINUTES

A motion was made by Sue Van De Wyngaerde to approve the meeting minutes as presented for August 25, 2025, seconded by Linda Dinges. All Ayes. **Motion Carried.**

A motion was made by Janet Pearson to approve the closed session meeting minutes as presented for August 25, 2025, seconded by Bonnie Claudnic. All Ayes. **Motion Carried.**

5. APPROVAL OF MONTHLY BILLS

A question was asked by Sue Van De Wyngaerde about the payment to Checks for Less. Sheedy explained that Checks for Less is the company from where the library purchases checks for payroll and bills.

A motion was made by Janet Pearson to approve the monthly bills as presented, seconded by Jennifer Porter. ROLL CALL: Bonnie Claudnic: AYE, Linda Dinges: AYE, Joshua Engel: AYE, Natalie Martin: AYE, Janet Pearson: AYE, Jennifer Porter: AYE, Sue Van De Wyngaerde: AYE. Nays: None. **Motion Carried**

6. REPORTS

There was no President's report.

Pearson presented the Treasurer's Report. The report shows a balance per books, and then a balance per bank. The total balance per books was \$251,354.15 which matches the Balance Per Bank. A motion was made by Bonnie Claudnic to approve and place on file the Treasurer's Report, seconded by Linda Dinges.

Sheedy reviewed the highlights of her director's report, which included adding a trustee resource section to the library's website. Sue Van De Wyngaerde asked about the lighting timer mentioned in the report, specifically the length of time between a service request and a repair. A motion was made by Sue Van De Wyngaerde to approve and place on file the Director's Report, seconded by Janet Pearson.

There are no standing committee reports.

7. CORRESPONDENCE

There was no correspondence.

8. UNFINISHED BUSINESS

The trustees discussed a strategy for interviewing candidates for the Library Director position. Trustees will send all specific candidate questions to Director Sheedy. Candidates will be invited to participate in 15–25-minute interview tentatively taking place October 6 & 7 with a tentative backup date of October 20. Tentatively, three timeslots available each day: 6pm, 6:30pm, and 7pm. Trustee Sue Van De Wyngaerde will be contacting all candidates to schedule with scheduling preference being given in the order their applications were received and scheduled based upon candidate availability.

9. NEW Bew Business

- a. A motion was made by Bonnie Claudnic to open closed session minutes from August 25, 2025, seconded by Jennifer Porter. ROLL CALL: Bonnie Claudnic: AYE, Linda Dinges: AYE, Joshua Engel: AYE, Natalie Martin: AYE, Janet Pearson: AYE, Jennifer Porter: AYE, Sue Van De Wyngaerde: AYE. Nays: None. **Motion Carried**
- b. A motion was made by Jennifer Porter to accept the FY 25 Illinois Public Library Annual Report filed with the Illinois State Library with the correction that Janet Pearson be listed as the Treasurer instead of the secretary, seconded by Linda Dinges. ROLL CALL: Bonnie Claudnic: AYE, Linda Dinges: AYE, Joshua Engel: AYE, Natalie Martin: AYE, Janet Pearson: AYE, Jennifer Porter: AYE, Sue Van De Wyngaerde: AYE. Nays: None. **Motion Carried**
- c. A motion was made by Bonnie Claudnic to adopt the Budget and Appropriations Ordinance for the Fiscal Year beginning 1st day of July 2025 and ending the 30th day of June 2026 with the following changes: Removal of \$15,000 from the special reserve fund budget and appropriated expenditure and adjust cash on hand July 1, 2025 from \$165,804 to \$180,804 and remove special reserve fund revenue of \$15,000, seconded by Sue Van De Wyngaerde. ROLL CALL: Bonnie Claudnic: AYE, Linda Dinges: AYE, Joshua Engel: AYE, Natalie Martin: AYE, Janet Pearson: AYE, Jennifer Porter: AYE, Sue Van De Wyngaerde: AYE. Nays: None. **Motion Carried**
- d. President Engel recommended staying with Heartland bank for the CD, even with a slightly lower rate of interest, as they have been very accommodating of the library, and the difference

was minimal. Natalie Martin made a motion to approve the rollover of the CD balance of \$32,534.64 at Heartland Bank, Jennifer Porter seconded. ROLL CALL: Bonnie Claudnic: AYE, Linda Dinges: AYE, Joshua Engel: AYE, Natalie Martin: AYE, Janet Pearson: AYE, Jennifer Porter: AYE, Sue Van De Wyngaerde: AYE. Nays: None. **Motion Carried**

- e. Trustees decided more thought and discussion was needed to make a decision about the Unattended Children Policy. Sheedy will inquire with other directors about the policy at their libraries and its enforcement. Janet Pearson made a motion to table the decision about an Unattended Children Policy to a future meeting, Jennifer Porter seconded. All in favor. **Motion Carried.**
- f. Janet Pearson made a motion to table the decision regarding the Patron Code of Conduct Policy with a second by Linda Dinges. All in favor. **Motion carried.**
- g. Janet Pearson made a motion to Approve LIMRiCC benefits for full time employee only with the library paying 70% of the employee only premium of the 1000 PPO or 2000 PPO medical plans and the fulltime employee paying 30% of the remaining premium balance and fulltime employee paying 100% of the premium of any elected Dental PPO plan, VSP Vision Plan, Voluntary Life, Accident, Hospital Indemnity and Voluntary Critical Illness. Sue Van De Wyngaerde seconded. ROLL CALL: Bonnie Claudnic: AYE, Linda Dinges: AYE, Joshua Engel: AYE, Natalie Martin: AYE, Janet Pearson: AYE, Jennifer Porter: AYE, Sue Van De Wyngaerde: AYE. Nays: None. **Motion Carried**

10. Executive Session

There was no executive session.

11. Public Comment

There was no public comment

12. Adjournment

A motion was made by Janet Pearson to adjourn seconded by Sue Van De Wyngaerde. ROLL CALL: Bonnie Claudnic: AYE, Linda Dinges: AYE, Joshua Engel: AYE, Natalie Martin: AYE, Janet Pearson: AYE, Jennifer Porter: AYE, Sue Van De Wyngaerde: AYE. Nays: None. **Motion Carried**

Meeting adjourned at 7:20pm

Next meeting is Monday, October 27, 2025, at 6:00pm

Natalie Martin

Natalie Martin, Secretary