

Oglesby Public Library Board of Trustees
Regular Meeting Minutes
October 23, 2023

Convened at the Oglesby Public Library (111 S Woodland Ave, Oglesby, IL 61348)

ROLL CALL

President Vollmer called the October 23, 2023 meeting of the Oglesby Public Library Board of Trustees to order at 6:30pm.

Members present: Clinard, Cullinan, Engel, Porter, Vollmer (Rich), Vollmer (Sarah), Watson

Members absent:

Guests present: Rich Baldrige and Tony Stefanelli, on behalf of the City of Oglesby

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

There were no comments from the public relating to agenda items only during this time.

APPROVAL OF MINUTES

Watson motioned to approve and place on file the budget hearing minutes.

Porter motioned to approve and place on file the regular meeting minutes.

MONTHLY BILLS

Treasurer Clinard asked Director Sheedy how much money the library had paid to Mark Karlosky for labor. Directory Sheedy said she would get the number for her.

Porter motioned to approve the bills as presented for payment; seconded by Vollmer (Sarah)

AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah), Watson

Motion passed.

REPORTS

There was no president's report.

Treasurer Clinard noted that the library has used 26 percent of expenses for the current FY, while having received 77 percent of its income. She also noted that payroll was lower than expected. Lastly, she made the board aware that the issue between her and Elaine's books

was likely from journal entries at the end of the year. She is still planning on figuring it out, but the difference is in fund balances – so there is no money missing.

Engel motioned to approve and place on file the treasurer's report.

Director Sheedy mentioned a few different donations that were received to the library, upcoming training for library staff, software updates on the library's computers, the creation of a "library of things", a new library card application, and the new website URL, among other things.

Watson motioned to approve and place on file the director's report.

COMMITTEE UPDATES

No committees met, but President Vollmer noted the need to set up a policy committee meeting in the next few weeks.

CORRESPONDENCE

President Vollmer shared promotional materials from First Federal Savings Bank. Director Sheedy shared a "thank you" from Kassie Myer from Washington Junior High for her help with the history fair. President Vollmer shared a letter from a workman's compensation audit from Utica Insurance, which resulted in a \$149 rebate on the library's premium, as well as a letter from the City of Oglesby regarding termination of TIF 1.

UNFINISHED BUSINESS

President Vollmer shared a sheet he got from the County Clerk regarding losses in the library's tax revenue from municipal TIFs. He noted that the library is anticipating a \$19k deficit for the current fiscal year. Because of this, he noted his interest in continuing the now-expired intergovernmental agreement with the city, as well as being made whole, which would bring in an additional \$4k in revenue annually.

President Vollmer went over anticipated costs to the library, including \$20k spent on HVAC, the sign, and other things. Watson said the library is a good place for people to gather during the day and that she thinks it's important to make sure the library has funds to operate.

Commissioner Stefanelli said he would like to explore working with the library on a few of the building needs such as the sign and asked for information about costs. President Vollmer responded and explained the rationale for replacing the sign.

Vice President Engel asked when the defunct intergovernmental agreement initially began, to which President Vollmer responded during Tony Torres' tenure as Mayor of Oglesby – in 2009. Secretary Cullinan asked about the unofficial intergovernmental agreement between the library and city that predated the intergovernmental agreement. President Vollmer explained that the

city took care of certain services until that amount the city owed the library was paid off – even though former Mayor Scott had approached the library about the expenses at one point. He further noted that maintenance and custodial services were added in 2009, as part of the intergovernmental agreement.

Commissioner Stefanelli offered personal help with any maintenance projects the library has to take on.

Porter said the city covering utilities and snow removal would be incredibly important.

Commissioner Stefanelli asked about the next 5-10 years – what do we see, standard intergovernmental agreement or something else? President Vollmer responded with his desire for a 5-10 year agreement with the city, with the understanding that if something gets “way out of whack”, one of the parties can go to the other and ask for tweaking.

Commissioner Stefanelli encouraged the board to communicate with each member of the city council and spoke against one person negotiating this kind of thing on behalf of the city.

President Vollmer shared his appreciation for the help of Rich Watts and the city on different efforts.

Stefanelli said he needs to sit down, digest all of this, talk at a greater length with Treasurer Clinard, and have a discussion with the rest of the Oglesby City Council.

Commissioner Stefanelli and Baldrige left at 7:20pm.

President Vollmer said he would like to reach out, with the board’s permission, to the rest of the council, to which the board voiced their support.

President Vollmer shared a list of building needs. Discussion ensued about various needs, ranging from cameras, to painting the bike rack, to bathroom faucets. There was talk about volunteer efforts and the fact that since this is a commercial building, certain maintenance things have to be done by licensed workers.

NEW BUSINESS

President Vollmer distributed a “pay sheet” and discussion of wages ensued, taking into consideration the upcoming increase to the minimum wage. Treasurer Clinard clarified that any potential levy increase would go towards the general fund and go towards everything, not just labor costs. There was a discussion of different potential pay increases for different employees. Director Sheedy went over the details of the Paid Leave for All Workers Act, which starts January 1st of next year. There was discussion as to whether or not the library would get rid of sick time for employees, to which President Vollmer and Treasurer Clinard voiced their support. Director Sheedy showed a schedule change/leave form that was created. She noted that

LIMRICC requires the library to have a statement about who is eligible for health insurance. Clinard suggested that the library just say that it's limited to full-time employees. There was some discussion as to what constitutes a full time employee. Vice President Engel asked if the policy committee could meet and discuss this issue.

Director Sheedy talked about the need to update the long-range strategic plan, noting that the library should keep a particular eye on ADA. Clinard said that the library would be grandfathered in via the land development code since the library was here prior to ADA being passed. There was further discussion about signage, lighting, and furniture.

EXECUTIVE SESSION

The board did not enter a closed session.

PUBLIC COMMENT

There were no comments from the public during this time.

ADJOURNMENT

Engel motioned to adjourn at 8:37pm, Vollmer (Sarah) seconded.

AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah), Watson

Motion passed.

MEETING ADJOURNED

Richard Vollmer
President

Austin Cullinan
Secretary