

Oglesby Public Library Board Meeting
April 24, 2023

1. Opening of meeting -President Rich Vollmer called the meeting of the Oglesby Public Library District Board of Trustees to order at 6:30pm in the Library.

2. Roll Call-

Present: Rich Vollmer, Karen Watson, Josh Engel, Barbara Ficek, Terry Kamnikar, Becky Clinard, Library Director Lynn Sheedy

Absent: -Mary Hansen,

Guests: - Sarah Vollmer, Ken Ficek, Neal Hodges of Hartauer Insurance

3. Public Comment to Agenda Items Only- None

4. Approval of Minutes

A. The spelling of Hartauer was corrected. Motion made by Kamnikar to accept and place the amended minutes of the March 27, 2023 meeting on file.

5. Monthly Bills –

A. Motion by Clinard to pay the monthly bills, seconded by Watson. All Ayes Motion carried.

6. Reports

A. President’s report is attached. Motion by Engel to accept and place on file.

B. Treasurer’s report was submitted by Clinard. There was discussion of FY23 Budget vs. Actual. Motion by Kamnikar to approve and place on file.

C. Library Director’s report is attached. Director noted that no comments will be allowed on the Library Facebook page. Motion by Engel to approve and place the report on file.

D. Standing Committees – none

7. Correspondence- A letter of resignation stating health reasons was received from Mary Hansen. The resignation was accepted with regret and a thank you note for her years of dedicated service will be sent.

8. Unfinished Business –

A. **Insurance Renewal-** Neal Hodges of Hartauer Insurance- discussed current coverage and recommended possible changes and premium costs for increased building replacement and contents costs and deductible. A motion was made by Clinard seconded by Engel to approve the changes up to a total premium cost not to exceed \$4,500. All Ayes, Motion passed.

B. Comcast Renewal Due In April- Engel motioned to accept the quote from Comcast to add 2 additional lines to make four total (FAX, Fire, and 2 phone lines), seconded by Watson. All Ayes, Motion passed.

C. Open House Director- Sheedy announced that all is set for Saturday April 29th from 1 to 3pm

D. By-Laws – Director Sheedy presented the following:

Article 5.1 The article is to read: The officers of the Board shall be a president, a vice president, a secretary, and a treasurer. Those officers shall be elected by a ballot vote for 2-year terms at the regular meeting in the month of May of an election year.

Remove Article 5.3 and 5.4 as they are duplicates.

Article 7.2 c. The following statement is to remain: The Library Director is responsible for the annual evaluation of all other library library employees.

Article 7.2 e. The article should read: The Committee shall determine the library regulations governing the use of the library and review sections of the existing policies in a systemic fashion to ensure that all policies are reviewed at an interval not to exceed three years with the exception the policy governing the selection and use of library materials must, by law, be reviewed biennially. As a result of such policy reviews, the Personnel/Policy committee will make recommendations regarding additions or changes to existing policy as well as deleting policies which are no longer appropriate or of value.

Article 8.1 The following statement is to be added. All meetings must be in compliance with the Open Meetings Act.

The director is to add to the By-laws the presented Ethics Statement for Trustees and the Conflicts of Interest statements.

The Technology and Finance Standing Committee will be separated into two Committees.

The revised By-Laws document is to be presented to the board for approval at the May 22 Board of Trustees Meeting.

E. Logo Design – Tabled.

8. Unfinished Business –(cont.)

F. Historical Funds for Historical Cabinet – director Sheedy spoke with Dr. Wroblewski at LP High School on the possibility of the AV students helping to build a cabinet. He was open to the idea and further discussions will take place.

G. FOIA Officer -Director Sheedy has completed the FOIA Officer Training classes. Watson motioned that Director Sheedy be appointed FOIA Officer, seconded by Clinard. All Ayes Motion passed.

9. New Business

LIMRIC Benefits- Director Sheedy will check on other insurance options, discussion will continue next month.

10. Executive Session – (For the purpose of discussing the appointment, employment compensation, performance, or dismissal of specific employee.)

11. Public Comment - none

12. Adjourn Meeting- Motion to adjourn by Engel at 8:11pm. All Ayes Meeting adjourned.

Next meeting date is May 22, 2023 at 6:30 pm

Acting Secretary Karen Watson and Barbara Ficek